CONFIDENTIAL
Security Information

AGENCY TRAINING REQUIREMENTS
FY 1954 - FY 1955

SUMMARY OF PRELIMINARY CONCLUSIONS

From a preliminary reading of the data contained under Tab A, the following conclusions seem warranted:

a. Approximately 8-10% of all Agency personnel are scheduled for training in one or more of the programs presented under Tab A.

b. About 55% of the total training requirements submitted are for DD/I personnel, 28% for DD/P (including Commo) personnel, and 17% for DD/A personnel.

c. The principle of area-language training has been generally accepted throughout the Agency. It should be noted that the various Offices have not confined their requirements to currently existing programs, but have requested the establishment of new programs to meet their requirements.

d. A relatively large number of personnel (188) are available for full-year after-hours seminars in 9 different area programs in Fy 1954.

e. Training requirements have been stated for 34 different languages. The overwhelming percentage (89%) is for basic and advanced reading competence. Only 11% is for basic or advanced speaking competence.

f. The availability of personnel for participation in intensive area-language programs, while small in number, is encouraging and is almost equally divided between DD/I and DD/P.

g. The requirements for management and administrative training are greater than expected and are indicative of a general consciousness of need for training in this field.